October 19, 2017

To: List “C”

Outstanding Departmental Safety Representative (DSR) Award

The University of Hong Kong is committed to providing a healthy and safe environment for its employees, students and visitors. Under the current system, Heads of departments/offices/units and other budget holders are given the responsibility to manage health and safety within their areas of management. In this regard, Heads have appointed Departmental Safety Representatives (DSR) to assist them in discharging their duties.

The system of DSR has been in place for almost thirty years and is found to be a very useful way of helping the Heads in managing health and safety. To duly recognise the crucial contribution of DSR in the overall safety performance of the University, we will be launching a “HKU Outstanding Departmental Safety Representative Award” as a means of rewarding those DSR who have demonstrated outstanding performance at their work.

The Award is now open for nomination. All DSR, either as individuals or as groups, are eligible for consideration. Should you consider the DSR working for you has been making an outstanding contribution to your department’s safety performance, you are sincerely invited to nominate him/her for the Award. The Award not only recognizes performance of individuals, but also reflects on the commitments a department shows to health and safety as a whole.

Assessment of nominations will be made by organisations of authority in the field of health and safety. The adjudicating panel will be made up of representatives from Labour Department of the HKSAR, the Occupational Safety and Health Council, the Society of Registered Safety Officers, and the Tertiary Institutions Safety Advisory Group.

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A maximum of three awards will be offered. Each awardee (individual or group) will receive a prize as a memento of their achievements, plus an opportunity for professional development in a relevant field to be taken locally or overseas.

As Chairman of the Committee on Health, Safety and Well-being, I appeal to you to take this golden opportunity to nominate your DSR for the Award by completing the attached nomination form and returning it to the Safety Office by 24 November 2017. Our DSR deserve this long-overdue recognition for the excellent work they have been quietly doing to uphold health and safety on campus for all these years.

Should you have any question or need any assistance in the nomination, please feel free to contact the Safety Office on 2859 2400 or by email: safety@hku.hk.

I look forward to receiving your nominations in this meaningful event. Thank you.

Yours sincerely,

Dr. Steven L. Cannon
Executive Vice-President
(Administration and Finance)
Chairman, Committee on Health, Safety and Well-being

Encls.

SJC/EH/ap