To: List "C"

First Aid Training Course (in Cantonese) 2015

I am pleased to inform you that two First Aid Training courses to be conducted by St. John Ambulance Association and Brigade have been scheduled in the coming months. Participants on successfully passing the examination are qualified to be a first aider. You may wish to review the first aider requirement of your unit and nominate staff to attend the course.

<table>
<thead>
<tr>
<th>Course No.</th>
<th>Date</th>
<th>Time</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 (Friday)</td>
<td>June 12, 19 &amp; 26, 2015</td>
<td>9:00 am - 12:00 noon (Lectures)</td>
<td>James Lee Science Bldg. JG-04</td>
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<tr>
<td></td>
<td>Jul. 3, 10, 17 &amp; 24, 31*, 2015</td>
<td>9:00 am - 12:00 noon (Lectures &amp; Practical Lessons)</td>
<td>James Lee Science Bldg. JG-04; Jul. 31, 2015* = JG-03</td>
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<tr>
<td></td>
<td>Aug. 7*, &amp; 14, 2015</td>
<td>9:00 am - 12:00 noon (Practical Lessons)</td>
<td>James Lee Science Bldg. JG-04; Aug. 7, 2015* = JG-03</td>
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<tr>
<td>2 (Friday)</td>
<td>June 12, 19 &amp; 26, 2015</td>
<td>2:00 pm – 5:00 pm (Lectures)</td>
<td>James Lee Science Bldg. JG-03</td>
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The duration of the course is 30 hours. The course details are as follows:

The size of each class is limited to 20-25 persons. Participants are required to complete and return an application form to Safety Office before May 18, 2015. The application form can be downloaded at http://www.safety.hku.hk/homepage/FAF.pdf. The course fee is $408.00 per person which includes all classroom instructions and practical, a first aid manual, bandages & fee for on site examination. If you have any queries, please contact Mr. Alan Cheng on 2859 2400 or email hrxfcyk@hkucc.hku.hk.

Thank you.

Dr. Edmund Hau
Director of Safety

Encl.
Date: ________________

To: Safety Office
Fax: 2858 7159

Application Form – First Aid Course

Course No.: _______ Department Account Code: _________________________________

Department: __________________________________________________________________

Name (in English): _____________________________________________________________
(Surname) (First Name)

Name (in Chinese): ______________ Sex: ______ I.D. No.: ______________

Email address: ___________________________ Staff/Student No.: ______________

Tel. No. (Office): _________________ Mobile Phone: _____________________________

Please fax (2858 7159) or email (hrxfcyk@hkucc.hku.hk) this application form to the Safety Office.

(Please photocopy if necessary)