Guidelines for students and staff to avoid false alarm or fire.

1. Never use insect fumigator unless it has been approved by the hall/department and Safety Office has been informed.

2. No naked flame is permitted. This includes no smoking, no ignition of candles and no naked flame cooking (except the kitchens that have been approved by the Safety Office).

3. Unattended cooking is not allowed.

4. Cooking or boiling water inside bedroom where has been installed smoke detector is not allowed.

5. Close the door of the pantry / common room / lounge and switch on the exhaust fan if the cooking will generate a lot of fume or smoke.

6. Activities (e.g. playing ball game, hanging stuffs at the sprinkler, etc.) that may damage fire service installation (e.g. break glass unit, sprinkler and detector) within the HKU premises are not allowed.

7. Use electrical appliance with over heat protection (auto power off the heater when the water temperature is over 100 degree Celsius) to boil water only.

8. Safety of using dehumidifier:
   a) Clean the air filter regularly.
   b) Do not obstruct the air outlet.
   c) Power off the dehumidifier immediately if it generates abnormal noise or smell.
   d) Do not connect the water tank to the floor drain, because this can stop the over-flow function and the dehumidifier will work continuously for very long time causing over-heat problem.
   e) Should disconnect the power plug when clearing the water tank.
   f) Do not power on or set the dehumidifier to standby mode if you will leave the room or flat over 24 hours.

Prepared by the Safety Office

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