Personalized Evacuation Plan

Staff and students with disabilities may need special assistance to evacuate a building in an emergency such as in a fire alarm situation. According to the layouts of the buildings a person with disability may occupy, a Personalized Evacuation Plan (PEP) should be developed specifically for that person. The PEP should take into account the limited abilities of the concerned person to evacuate the buildings, the available temporary refuges available in the buildings, colleagues/peers available for help, and means of communication with emergency responders.

The Safety Office regularly works together with CEDARS, the Human Resource Section and the Equal Opportunity Unit to develop PEP for concerned staff and students as needs arise. Any staff member or student who thinks he/she or his/her colleagues/classmates may have such needs should approach the relevant offices on 2859-2232 (Human Resource section) or 2857-8388 (CEDARS).

Thank you for your attention.

Dr Edmund Hau
Director of Safety

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