Fire Drill Report

**Building:** Main Library

**Date and time:** 19/10/2017 at 4:10 p.m.

**Observations:**
1. About 400 persons evacuated (about 400 persons assembled at the Sun Yat Sen Steps and no person assembled at the podium of the Kadoorie Biological Sciences Building).
2. First one arrived about 27 seconds, last one arrived about 8 minutes after the fire alarm.
3. People evacuated orderly.

**Feedback from the occupants:**
1. The alarm at LBO 1/F and 2/F had not been activated. People evacuated until security staff urged them to leave.
2. All fire shutters at the New Wing did not descend.

**Comments from Safety Office:**
1. The result was satisfactory.
2. Safety Office would follow the problem of the alarm bells on 1/F and 2/F of the Old Wing.
3. Staff of Safety Office isolated the fire shutters before the fire drill, therefore it was normal that all fire shutters did not descend.