**Fire Drill Report**

**Building:** University Hall

**Date and time:** 14/10/2019 at 8:00 p.m.

**Observations:**
1. About 25 persons evacuated.
2. First one arrived about one minute, last one arrived about 2 minutes 40 seconds after the fire alarm.
3. All staff and students evacuated orderly.

**Feedback from the occupants:**
Nil

**Comments from Safety Office:**
1. The result was very good.