**Fire Drill Report**

**Building:** Wei Lun Hall

**Date and time:** 4/10/2018 at 8:59 p.m.

**Observations:**
1. About 70 persons evacuated.
2. First one arrived about 1 minutes 34 seconds, last one arrived within 8.5 minutes after the fire alarm.

**Feedback from the occupants:**
Staff of the hall had informed the security staff to stop vehicles entering the hall area.

**Comments from Safety Office:**
Needed improvement on the evacuation time.