

Work Platform Safety Guidelines

- ✦ Planning is extremely important and essential before using the platform.
 - ✦ Clear the areas around the work area and cordon off the work area by warning tape. At least 2m to 3m clearance is required.
 - ✦ Check that the space above is also clear and free from obstacles, e.g. electric lighting, air ducts, etc.
 - ✦ 4 persons are required for setting up/dismantling and moving the scaffold.
 - ✦ Follow the instructions in the Manufacturers' User's Manual for erecting and dismantling.
 - ✦ Safety helmets must be worn during the erection & dismantling of and working on the platform.
 - ✦ Outriggers must be used in accordance with the manufacturers user's instructions.
 - ✦ Check that the boards are firmly and squarely inserted onto the studs.
 - ✦ Check for any patent defects before the boards are laid and eject any that are damaged.
 - ✦ One supervisor must be appointed to check that the locks and joints are tightly and correctly fixed before work is allowed to be carried out on the platform. The supervisor must repeat this procedure whenever the platform has been left unattended.
 - ✦ Only a maximum of 2 persons are allowed on the platform.
 - ✦ Ensure both hands are free while climbing up and down the steps.
 - ✦ Use ropes for delivery of tools and goods up and down the platform. A receptacle e.g. plastic bucket is useful for loose items.
 - ✦ Safety harness shall be worn and anchored to the platform if other independent fixtures for anchorage are not available.
 - ✦ Pay attention to load balance on the platform. Keep the load on the platform to a minimum and refer to the manufacturer's manual for the safe working load (SWL) of the platform.
 - ✦ Never move the platform while persons are on the platform.
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