



## Information for Demolition Work

This Form is intended to assist contractors to provide major information on their demolition of walls for planning and work safety purposes. It is to be completed by the contractor & submitted to the Safety Office, copied to the Project Officer of Estates Office before commencement of any demolition work.

I. Particulars of the Demolition Site:

1. Building Name: \_\_\_\_\_
2. Floor: \_\_\_\_\_ Room No.: \_\_\_\_\_
3. A plan or drawing showing the walls to be demolished is required to be attached to this Form.
4. Mark on the plan or drawing the directions from which demolition is to begin and progress and from which side of the wall.
5. Construction of the walls involved: \_\_\_\_\_ Wood/Dry Wall/Brick/RC/Others
6. Approximate dimension of each wall: \_\_\_\_\_ m(H) x \_\_\_\_\_ m(W)  
\_\_\_\_\_ m(H) x \_\_\_\_\_ m(W) \_\_\_\_\_ m(H) x \_\_\_\_\_ m(W)  
\_\_\_\_\_ m(H) x \_\_\_\_\_ m(W) \_\_\_\_\_ m(H) x \_\_\_\_\_ m(W)

II. How many demolition workers **in total** are involved (including casual helpers (雜工))? \_\_\_\_\_

III. How long is the demolition of each wall expected to last?

\_\_\_\_\_ days (from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_)

IV. What tools are used for the demolition?

Hand Tools: \_\_\_\_\_

Pneumatic/Electrical/Mechanical: \_\_\_\_\_

V. Is the area also occupied by other contractor workers during demolition? Yes / No

VI. Briefly outline how other non-demolition workers on site are protected from the risks of demolition?

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VII. Other additional information:

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Name of Contractor Company: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Name: \_\_\_\_\_

\*Tel. No.: \_\_\_\_\_

\*Please see Personal Information Collection Statement below

The University of Hong Kong Safety Office Personal Information Collection Statement, Information for Demolition Work. The personal data you may choose to provide in your request for service will be used solely by members of the Safety Office Construction Safety Team to facilitate communication and arrangements for provision of Safety Office services in connection with Demolition Work. The personal data will not be transferred and disclosed to the University's faculties/schools/departments/ other offices and work units/staff members. It will not be transferred or disclosed to other organisations, agencies and persons in or outside Hong Kong (e.g. service providers engaged by the University). In handling the personal data provided, the requirements of the Personal Data (Privacy) Ordinance ("Ordinance") and other applicable legal requirements of other jurisdictions will be strictly complied with. You have the right to request access to and correction of your personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Please visit the University's Privacy Policy Statement for enquiries or further details. If you choose to provide personal data in connection with your request for service you will be agreeing to the above statements.

CP/mk

February 2023

