

<b>DEPARTMENT</b>	<b>SPECIFIC HEALTH &amp; SAFETY RESPONSIBILITIES IN ADDITION TO THOSE GENERAL DUTIES OF HEADS</b>
Registry	Rehabilitation; accident reporting to Labour Department & safety of visitors and guests at all public functions organized by Registry; safety of candidates during examination.
Finance & Enterprises Office (FEO)	Insurance; Employer's & Occupier's Liability, Third Party & Public Liability.
Development and Alumni Affairs Office (DAAO)	Safety of guests and visitors at all public functions organized by DAAO.
University Health Services (UHS)	See section 1.5 of Policy.
Estates Office (EO)	See section 1.6 of Policy.
Centre of Development and Resources for Students (CEDARS)	Responsible for caterers and health & safety of this operation; provision of safe facilities in amenities centers.
Wardens/Masters	Safety of students in halls of residence/residential colleges.
Laboratory Animal Unit (LAU)	Provision of safe facilities for researchers to use.
Libraries	Ensure facilities are safe for readers.
Centre for Sports & Exercise (CSE)	Provision of safe sporting and spectating facilities for users.
School of Professional & Continuing Education (SPACE)	Complete spectrum of responsibilities towards staff, students, premises etc. As a separate organization SPACE has its own management organization for health and safety.
Staff Associations and Unions	Provision of safe facilities for members.
Student Union (HKUSU)	Provision of safe facilities and to ensure all activities and events have undergone a risk assessment.
Senior Common Room (SCR)	To ensure safe facility for customers, safe place of work for employees and acceptable standards of good hygiene.